



## Price List for TENANTS

Price list for tenants signed up by a my-let agent.

(Not all properties advertised with my-let will be signed up by my-let, so may not incur these charges)

### Residential Tenant Application Fee

**£175**

For each applicant for a tenancy. This covers the cost of administering the tenant aspects of the application, including referencing the tenant (financial credit checks, obtaining references from current or previous employers / landlords and any other relevant information to assess affordability) as well as contract negotiation (amending and agreeing terms) and arranging the tenancy and agreement. This also covers referencing the 1st guarantor for this tenant. Additional guarantors will need to pay the additional guarantor fee (below).

(inc vat)

### Student Application Fee

**£90**

For each applicant to a student tenancy. This covers the cost of administering the tenant aspects of the application, including referencing the tenant (financial credit checks, obtaining references from current or previous employers / landlords and any other relevant information to assess affordability) as well as contract negotiation (amending and agreeing terms) and arranging the tenancy and agreement. This also covers referencing the 1st guarantor for this tenant. Additional guarantors will need to pay the additional guarantor fee (below).

(inc vat)

### Further Guarantor Fee

**£75**

For the case where the 1st guarantor fails the application and we need to reference a 2nd guarantor. This covers the cost of administering the guarantor aspects of the application, including referencing the guarantor.

(inc vat)

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### Pet Charge

**£150**

If a landlord agrees to you having a pet, there may be this charge applied.

(inc vat)

### Amendment Fee

**£66**

Contract negotiation, amending terms and updating your tenancy agreement during your tenancy.

(inc vat)

### Future Landlord Reference Fee

**£30**

Collating information and preparing a reference for a future landlord or letting agent.

(inc vat)

### Check out Fee (for return visit)

**£40**

There is no check out fee for the 1st check out visit. However, if the agent visits at the pre-arranged time and has to return to meet with the tenant again, this fee will be payable.

(inc vat)

### Replace lost keys = The cost of cutting the keys + £10 (inc vat)

To replace lost keys, tenant collects from us.

### Replace & deliver lost keys = The cost of cutting the keys + £25 (inc vat)

To replace lost keys and an agent visits the house.

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my-let is an ARLA licensed member: [www.arla.co.uk](http://www.arla.co.uk)

Client money protection (CMP)  
provided by: arla  
[www.arla.co.uk](http://www.arla.co.uk)

Independent redress  
provided by: TPOs  
[www.tpos.co.uk/](http://www.tpos.co.uk/)



*If you have any questions on our fees, please ask a member of staff*